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A meeting of **Overview & Scrutiny Committee** will be held in Committee Room 1, East Pallant House on **Tuesday 17 November 2015 at 10.00 am**

MEMBERS: Mrs C Apel (Chairman), Mrs N Graves (Vice-Chairman), Mr P Budge, Mr M Cullen, Mrs P Dignum, Mr N Galloway, Mrs E Hamilton, Mr G Hicks, Mr S Lloyd-Williams, Caroline Neville, Mrs P Plant, Mr H Potter, Mr J Ransley, Mr A Shaxson and Mrs J Tassell

AGENDA

- 1 **Chairman's announcements**
Any apologies for absence that have been received will be noted at this point.
- 2 **Minutes**
To approve as a correct record the minutes of the Overview & Scrutiny Committee meeting held on 15 September 2015.

To consider progress against the recommendations to Council and Cabinet.
- 3 **Urgent Items**
The Chairman will announce any urgent items that due to special circumstances are to be dealt with under the agenda item below relating to Late Items.
- 4 **Declarations of Interests**
Members and officers are reminded to make any declarations of disclosable pecuniary, personal and/or prejudicial interests they may have in respect of matters on the agenda for this meeting.
- 5 **Public Question Time**
The procedure for submitting public questions in writing no later than 12:00 on Monday 16 November 2015 is available upon request to Member Services (the contact details for which appear on the front page of this agenda).
- 6 **Leisure Services Review**
The Corporate Task and Finish Group established to carry out the above review will be reporting to Council and Cabinet in January. Mr McAra, a former member of the Overview and Scrutiny Committee, was the committee's representative on this Task and Finish Group which has met over the last year. Mr McAra, along with officers from the T&FG have been invited to attend this meeting to provide the committee with an oral update on progress to date with this review and the next steps.
- 7 **Review of Private Sector Housing Renewal Strategy 2016-2021** (Pages 1 - 22)
The committee is requested to consider the draft Private Sector Housing Renewal Strategy 2016-2012 and make any comments on this document prior to the consultation period with stakeholders.

- 8 **Voluntary Action Arun and Chichester update from the Grants & Concessions Panel** (Pages 23 - 69)
The committee is requested to note the report from the Grants and Concessions Panel and agree that a review be carried out.
- 9 **Corporate Plan Task and Finish Group Final Report** (Pages 70 - 73)
The committee is requested to consider the findings of the Task and Finish Group and make recommendations accordingly.
- 10 **Budget Task and Finish Group** (Page 74)
The committee is requested to agree the Chairman, membership and terms of reference of the group.
- 11 **Community Safety Task and Finish Group** (Pages 75 - 76)
The committee is requested to agree the Chairman, membership and terms of reference of the group.
- 12 **Late Items**
Consideration of any late items as follows:
 a) Items added to the agenda papers and made available for public inspection.
 b) Items which the Chairman has agreed should be taken as matters of urgency by reason of special circumstances reported at the meeting.
- 13 **Exclusion of the Press and Public**
There are no restricted items for consideration.

NOTES

1. The press and public may be excluded from the meeting during any item of business wherever it is likely that there would be disclosure of “exempt information” as defined in section 100A of and Schedule 12A to the Local Government Act 1972
2. The press and public may view report appendices which are not included with their copy of the agenda on the Council’s website unless these are exempt items.
3. Restrictions have been introduced on the distribution of paper copies of longer appendices to reports where those appendices are circulated separately from the agenda as follows:
 - a) Members of the Overview & Scrutiny Committee, the Cabinet and Senior Officers – receive paper copies including the appendices
 - b) Other Members of the Council – Appendices may be viewed via the Council’s website.
4. Subject to the provisions allowing the exclusion of the press and public, the photographing, filming or recording of this meeting from the public seating area is permitted. To assist with the management of the meeting, anyone wishing to do this is asked to inform the chairman of the meeting of their intentions before the meeting starts. The use of mobile devices for access to social media is permitted, but these should be switched to silent for the duration of the meeting. Those undertaking such activities must do so discreetly and not disrupt the meeting, for example by oral commentary, excessive noise, distracting movement or flash photography. Filming of children, vulnerable adults or members of the audience who object should be avoided. (Standing Order 11.3)